## **CITY OF MALIBU**



## **City Directory**

Prepared by the Office of the City Clerk

November 2004

## CITY OF MALIBU DEPARTMENTS & DESCRIPTIONS

Malibu City Hall 23815 Stuart Ranch Road Malibu, CA 90265-4861

Website address: www.ci.malibu.ca.us

City Hall phone number: (310) 456-2489 Staff extensions are listed in this document.

Staff e-mail addresses: first name initial, last name @ ci.malibu.ca.us i.e.: John Smith would be jsmith@ci.malibu.ca.us

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### **CITY OF MALIBU**

#### DEPARTMENT DESCRIPTIONS & DIRECTORY

#### **CITY MANAGER'S OFFICE**

The City Manager is appointed by and serves at the pleasure of the City Council. The City Manager is responsible for the efficient administration of City resources and City operations in accordance with Council policy. The City Manager provides overall planning, supervision, direction and control of all City programs and services. Department staff also provides administrative support to the Mobilehome Park Rent Stabilization Commission, Telecommunications Commission, and the Public Safety Commission.

Katie Lichtig, City Managerx226	Fax #: (310) 456-2760
Mary Linden, Executive Assistantx232	
Brad Davis,	
Emergency Preparedness Coordinatorx260	
Jena Chanel, Telecommunications Specialistx278	
Barbara Cameron, Contract Grant Writerx308	
City Traffic Hotline (310) 456-9982	

#### **CITY CLERK'S OFFICE**

The City Clerk is the official record keeper for the City, responsible for all Council Agendas, Minutes, Ordinances and Resolutions, legal publications, and all campaign reports and filings. In addition, the City Clerk acts as the Service Agent for the City for all claims, lawsuits and appeals, is responsible for the City's legislative history and contracts and serves as the Election Official.

Lisa Pope, City Clerk	<i>x</i> 228	Fax #: (310) 456-2760
Jessica Duban, Clerk	x246	
Passport Acceptance Information Line	<i>x305</i>	

#### **CITY ATTORNEY'S OFFICE**

The City Attorney is appointed by and serves at the pleasure of the City Council. The City Attorney advises all officers and employees of the City relating to the legal aspects of the duties of their respective offices or employment and in all legal matters pertaining to the business of the City. The City Attorney represents the City in all litigation to which it may be a party; serves as City Prosecutor; drafts legal and official documents for presentation to the City Council; and coordinates legal services of special counsel.

Christi Hogin, City Attorney	(310) 643-8448	Fax #: (310) 643-8441
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#### CITY TREASURER/AUDITOR'S OFFICE

The City Treasurer/Auditor is appointed by and serves at the pleasure of the City Council. The City Treasurer/Auditor is responsible to the electorate for the custody of City funds and their disbursement upon order of the City Council, internal audits, investment of temporarily idle funds and the maintenance of municipal bonds.

*Vacant* ......*x301* Fax #: (310) 456-3356

#### ADMINISTRATIVE SERVICES DEPARTMENT

The Administrative Services Department provides accounting controls and procedures to efficiently and effectively meet the financial information and reporting needs of the City Council, City departments and agencies in accordance with the Council's fiscal policy. These responsibilities include accounting and budgeting services, collections and cash management services, data processing, and receptionist duties. In addition, the Administrative Services Department coordinates the Community Development Block Grant (CDBG) program, the Para-Transit Program, and various law enforcement grants and oversees all film permits.

 Julia James, Administrative Services Director
 x224
 Fax #: (310) 456-3356

 Pam Morgan, Department Specialist
 x248

 Cathy Thomas, Accounting Technician
 x222

 Jeanine Shaver, Accounting Technician
 x223

 Mario Reyna, Information Systems Administrator
 x257

 Judy Kimble, Clerk
 x242

 Marta Graham, Receptionist
 x 0

 Job Information Line
 x325

 Film Office (SWS, Inc)
 (805) 495-7521

## ENVIRONMENTAL AND COMMUNITY DEVELOPMENT DEPARTMENT

Vic Peterson, ECD Director/Building Official ......x251 Fax #: (310) 456-7650

## ENVIRONMENTAL AND BUILDING SAFETY DIVISION/PERMIT SERVICES DIVISION

The Building Safety Division and Permit Services Division reviews building applications for compliance with applicable State and local codes and ordinances through the plan review and permit issuance process. The department issues building, plumbing, mechanical, electrical, grading, septic permits, and performs the required inspection services for such. The department ensures safety in the built environment and develops and promotes respectful use and protection of the natural environment. The department also produces, maintains, safeguards and provides copies of the development records within the community. The City's Code Enforcement Officer is assigned to the department, and provides general code enforcement services for building, zoning and business license matters, and other interdepartmental issues. Department staff also provides administrative support to the Wastewater Advisory Committee and the Building Board of Appeals.

Craig George, Environmental & Building Safety	Fax #: (310) 456
Manager/Deputy Building Officialx229	
Gail Sumpter, Permit Services Managerx241	
Jeremy Grant, Code Enforcement Officerx359	
Sten Miles, Building Safety Inspectorx259	
Mark Boling, Building Safety Inspectorx230	
Dee Fukaye, Building Safety Inspectorx240	
Bobby Cole, Permit Services Technicianx263	
Stephanie Harris, Permit Services Technicianx276	
Roberta Morowitz, Permit Services Technicianx231	
Steve Sarno, Permit Services Clerkx227	
Adrienne Furst, Department Specialistx256	
Building Inspection Requestsx312	
Contractors:	
Chris Dean, City Geologistx306	
Lauren Doyel, City Geotechnical Engineerx236	
Larry Young, Environmental Health Specialistx348	

#### **PLANNING DIVISION**

The Planning Division maintains and implements the General Plan and Zoning Ordinance and prepares other specialized planning documents, including a Local Coastal Program. It reviews development requests for conformance with the City's planning policies and standards, and conducts environmental review under the provisions of the California Environmental Quality Act (CEQA). The division provides staff support to the Planning Commission and City Council through the processing of re-zonings, subdivisions, use permits, variances and other entitlements. Division staff also provides administrative support to the Planning Commission, Environmental Review Board, Subdivision Review Committee, and the Architects and Engineers Technical Advisory Committee.

Fax #: (310) 456-7650
55
50
33
53
99
15
74
77
24

#### PARKS AND RECREATION DEPARTMENT

The Parks and Recreation Department provides programs and facilities to meet the recreation and leisure needs of the community. The department administers the use of and maintains several park and athletic facilities in the City and provides programs for all ages in a wide range of interests and activities. Major program areas include Outdoor Education, Aquatics, Day Camps, Youth Sports, Parks & Open Space Management, Community Classes, Special Events and Cultural Arts. The department currently operates Malibu Bluffs Park, Malibu Equestrian Park, Charmlee Regional Park, Las Flores Park, and the Malibu Senior Center. The department also operates the Malibu Community Pool, Malibu High School Sports Fields and Webster Elementary Fields through joint operating agreements with the Santa Monica/Malibu Unified School District. Department staff also provides administrative support to the Parks and Recreation Commission, Native American Cultural Resources Advisory Committee, and the Harry Barovsky Memorial Youth Commission.

Bluffs Park(310) 317-1364	<i>Fax #:</i>	(310) 456-0539
Paul Adams, Parks & Recreation Directorx225	Charmlee Park	(310) 457-7247
Amy Crittenden, Recreation Supervisorx337	Equestrian Center	(310) 457-3719
Theresa Odello, Recreation Supervisorx350	Community Pool	(310) 589-1933
Desta Ayelech, Department Specialistx349	Papa Jack's	(310) 456-1441
Nidra Maus, Recreation Coordinatorx357		
Sergio Cafaro, Pool Managerx340		
Senior Centerx357		
Michael Douglas, Resident Maintenance Worker(310) 804-6343		

#### **PUBLIC WORKS DEPARTMENT**

The Public Works Department is responsible for the maintenance, repair, and improvements of the public infrastructure including streets, storm drains, and sidewalk/trails within the public right-of-way and all disaster recovery, landslide repairs, traffic engineering and FEMA/FHWA reimbursements. Public Works manages the Integrated Waste Management program to reduce the waste stream to landfills as well as the Flood Plain Management program, Congestion Management program and AQMD air quality program. Public Works issues permits and provides field inspection for all activities within the public right-of-way including encroachments and construction. Other responsibilities include maintaining the City fleet vehicles.

The Department of Public Works also reviews all new development/redevelopment applications for traffic impacts, flood hazards and drainage impacts, approves new land subdivisions (Tract and Parcel Maps, Certificates of Compliance, Lot Mergers and Lot Line Adjustments), and private road and bridge improvement plans. The City Engineer is responsible for reviewing and signing all new Capital Project design plans. Engineering Services administers the Storm Water Quality Management (NPDES) program to reduce pollutants in the municipal drainage system including requirements for development/redevelopment, Illicit Discharge compliance, Commercial/Industrial Site Inspection, Public Education and Malibu Creek/Lagoon water quality issues. Engineering Services also oversees the Geographic Information System (GIS) program, Plan Records, Special Event Permitting and Assessment District Formation and Management (including managing three Landslide Maintenance Districts). Department staff also provides administrative support for the Trails Committee, the Public Works Commission, and PCH Beautification Committee and also oversees development and implementation of the Trails Master Plan.

Yugal Lall, Public Works Director/City Engineerx247	Fax #: (310) 317-0950
Claudio Sanchez, Deputy City Engineerx237	
Richard Calvin, Maintenance Managerx264	
Alan Pyeatt, Civil Engineering Assistantx262	
Elizabeth Sobczak, Civil Engineering Assistantx254	
Amir Yomtov, Inspectorx235	
Jack Hurst, Maintenance Workerx341	
Brandie Sanchez, Clerkx352	

#### **CITY COUNCIL**

Meets 2<sup>nd</sup> & 4<sup>th</sup> Monday of every month at 6:30 p.m. at City Hall Council Chambers. Each Council member has a mailbox at City Hall. It is preferred that Council mail be addressed to City Hall:

Malibu City Hall 23815 Stuart Ranch Road Malibu, California 90265-4861

The purpose of the City Council is to establish local laws, set policy, reject or approve programs, appropriate funds, and in general, represent the public in supervising the operations of the City. Individual Council members have the legal powers and authority only as members of the Council when meeting in a legally convened Council session. All Council meetings, except those dealing with personnel matters or pending, proposed or anticipated legal action, are open to the public and the press. The local laws established by the Council are enacted as ordinances and are compiled in the Municipal Code. Other directives and policies of the Council are recorded in the resolutions passed by the Council and the minutes of the Council meetings. All of these records are available to the general public through the City Clerk's Office.

<u>xpiration</u>
2006
2006
2008
2008
2008

#### CITY COUNCIL SUBCOMMITTEES

Meets as needed at City Hall

LCP/Bluffs Park Ad Hoc:

Administration & Finance Subcommittee: Barovsky / Stern Filming Ad Hoc: Barovsk y / Stern Zoning Ordinance Revisions & Code Enforcement Subcommittee: Conley Ulich / Jennings Parks & Recreation Subcommittee: Conley Ulich / Kearsley Public Safety Subcommittee: Barovsky / Conley Ulich Public Works Subcommittee: Barovsky / Kearsley Telecommunications Subcommittee: Stern / Kearsley Schools Subcommittee: Stern / Kearsley Water Pressure Ad Hoc: Stern/Kearsley Communications Strategy Ad Hoc: Barovsky/Stern

Revised November, 2004

Barovsky/Jennings

### 2005 Calendar of City Council Meetings

<u>JANUARY</u>		JULY	
Mon., January 10, 2005	Regular meeting	Mon., July 11, 2005	Regular meeting
Mon., January 24, 2005	Regular meeting	Mon., July 25, 2005	Regular meeting
Wed., January 26, 2005	<b>Quarterly Review</b>	Wed., July 27, 2005	<b>Quarterly Review</b>
<b>FEBRUARY</b>		AUGUST	
Mon., February 14, 2005	Regular meeting	Mon., August 8, 2005	Regular meeting
Mon., February 28, 2005	Regular meeting	Mon., August 22, 2005	Cancelled*
MARCH		SEPTEMBER	
Mon., March 14, 2005	Regular meeting	Mon., September 12, 2005	Regular meeting
Mon., March 28, 2005	Regular meeting	Mon., September 26, 2005	Regular meeting
APRIL		OCTOBER	
Mon., April 11, 2005	Regular meeting	Mon., October 10, 2005	Regular meeting
Mon., April 25, 2005	Council Reorganization	Mon., October 24, 2005	Regular meeting
Wed., April 27, 2005	<b>Quarterly Review</b>	Wed., October 26, 2005	<b>Quarterly Review</b>
MAY		NOVEMBER	
Mon., May 9, 2005	Regular meeting	Mon., November 14, 2005	Regular Meeting
Mon., May 23, 2005	Regular meeting	Mon., November 28, 2005	Regular meeting
JUNE			
Mon., June 13, 2005	Regular meeting	<b>DECEMBER</b>	
Mon., June 27, 2005	Regular meeting	Mon., December 12, 2005	Regular meeting
		Mon., December 26, 2005	Cancelled*

Special Quarterly Review City Council meetings are indicated in bold.

 <sup>\*</sup> Traditional dark meeting

#### **COMMISSIONS**

Each Commissioner has a mailbox at City Hall. It is preferred that Commission mail be addressed to City Hall:

Malibu City Hall 23815 Stuart Ranch Road Malibu, California 90265-4861

#### HARRY BAROVSKY MEMORIAL YOUTH COMMISSION

Meets 3<sup>rd</sup> Monday of every month at 7:00 p.m. at City Hall

City Council Resolution Nos. 99-78 and 00-30

The Harry Barovsky Memorial Youth Commission may make recommendations to the City Council with respect to matters concerning the City's programs and projects targeted to serve young people. The Youth Commission has the authority and responsibility to plan, organize and implement, with the assistance of appropriate members of the City staff and within budget limits, events, programs and activities for the young people of the community to hold fundraising events to further the work of the Harry Barovsky Memorial Youth Commission. All money raised will be restricted so that it is used exclusively to support the work of the Commission, its events, programs, and activities.

#### **City Hall Department Head Staff:**

Theresa Odello, Recreation Supervisor......x350

		Appointed	Appointment	Appointed
Name	Grade	Date	Ends	By
Nicholas Katz	9th	August 2004	June 2005	Council at large
Jenny M. Hardy	12th	August 2004	June 2005	Council at large
Melissa Caridad	12th	June 2002	June 2005	Council at large
Scott Major	11th	August 2004	June 2005	Council at large
G T Sills	8th	August 2004	June 2005	Council at large
Anita Hoffman	7th	September 2003	June 2006	Council at large
Camden Vilkin	12th	September 2003	June 2005	Council at large
Erin Barlow	7th	September 2003	June 2005	Council at large
Elle Sandbloom	9th	September 2003	June 2005	Council at large
John Caridad	9th	September 2003	June 2006	Council at large
Diva Kass	11th	September 2003	June 2005	Council at large
Nicholas Blanchard	12th	August 2004	June 2005	Council at large
Rebecca Gray	8th	August 2004	June 2006	Council at large
Erica Posey	7th	August 2004	June 2005	Council at large
<b>Geoffrey Roth</b>	12th	August 2004	June 2005	Council at large

#### MOBILEHOME PARK RENT STABILIZATION COMMISSION

Meets 1<sup>st</sup> Thursday of every month at 6:30 p.m. at City Hall as needed Malibu Municipal Code, Section 2.28.010

Within the limitations provided by law, the Commission shall have the powers and duties to receive, investigate, hold hearings on, and pass upon all issues relating to mobilehome park rent stabilization as set forth in Title 5, Chapter 5.16, Mobilehome Park Rent Regulation; make or conduct such independent hearings or investigations as may be appropriate to obtain such information as is necessary to carry out its duties; adjust space rents either upward or downward upon completion of its hearing and investigations; and adopt, promulgate, amend and rescind administrative rules to effectuate the purpose and policies of Title 5, Chapter 5.16.

#### **City Hall Department Head Staff:**

Katie Lichtig, City Manager	. x226
Lisa Pope, City Clerk	. x228

Name	Appointed Date	Appointment Ends	Appointed By
Les Moss	October 2002	May 2006	Barovsky
<b>Kathy Greco</b>	May 2004	May 2008	Kearsley
<b>Peter Tompkins</b>	June 2004	May 2008	Jennings
Ryan Embree	February 2004	May 2006	Stern
Leslie Schwarz	August 2004	May 2008	Conley Ulich

### **PARKS & RECREATION COMMISSION**

Meets 3<sup>rd</sup> Thursday of every month at 6:30 p.m. at Bluffs Park Malibu Municipal Code, Section 2.32.070

The Parks and Recreation Commission may make recommendations to the City Council with respect to matters concerning the City's park development and operation, recreation programming, trails management, parks and recreation services, and such other matters as directed by the City Council.

#### **City Hall Department Head Staff:**

Paul Adams, Parks & Recreation Director	. x225
Desta Ayelech, Department Specialist	. x349

Name	Appointed Date	Appointment Ends	By
Patricia Greenwood	May 2004	May 2008	Conley Ulich
Douglas O'Brien	May 2004	May 2008	Kearsley
Madonna Slattery	May 2004	May 2008	Jennings
Dermot Stoker	May 2002	May 2006	Stern
Michael McDonnell	January 2004	May 2006	Barovsky

#### **PLANNING COMMISSION**

Meets 1<sup>st</sup> & 3<sup>rd</sup> Monday each month at 6:30 p.m. at City Hall Council Chambers Malibu Municipal Code, Section 2.36.070

The Planning Commission and its members shall have the powers and duties to perform the functions as provided for in the Municipal Code and under the provisions of the State Planning and Zoning Laws as it now exists and as it may hereafter be amended, except that the Planning Commission shall not have jurisdiction to prepare, review or revise the General Plan or Local Coastal Plan.

#### **City Hall Department Head Staff:**

Name	Appointed Date	Appointment Ends	By
John Sibert	June 2004	May 2006	Barovsky
Leslie Moss	May 2004	May 2008	Kearsley
Carol Randall	May 2004	May 2008	Jennings
Regan Schaar	June 2004	June 2008	Conley Ulich
Pete Anthony	January 2004	May 2006	Stern

#### **PUBLIC SAFETY COMMISSION**

Meets 1<sup>st</sup> Wednesday of every month at 7:00 p.m. at City Hall Malibu Municipal Code, Section 2.40.070

The Public Safety Commission may make recommendations to the City Council with respect to matters concerning the City's police and fire services, emergency medical services, animal control, emergency preparedness, traffic safety (including traffic law enforcement and traffic engineering), and such other matters as directed by the City Council.

#### **City Hall Department Head Staff:**

Name	Appointed Date	Appointment Ends	By
Alan Carson	May 2004	May 2008	Kearsley
Carol Randall	May 2002	May 2006	Barovsky
Marlene Matlow	May 2004	May 2008	Jennings
Ryan Embree	May 2002	May 2006	Stern
Elizabeth Skorcz Anthony	May 2004	May 2008	Conley Ulich

#### **PUBLIC WORKS COMMISSION**

Meets 4<sup>th</sup> Wednesday of every month at 6:30 p.m. at City Hall Malibu Municipal Code, Section 2.44.070

The Public Works Commission may make recommendations to the City Council with respect to matters concerning the City's capital projects including roads and piers, solid waste management, transportation, congestion management, storm water management, landslide abatement, public utilities and all matters concerning Public Works services, and such other matters as directed by the City Council.

#### **City Hall Department Head Staff:**

Name	Appointed Date	Appointment Ends	By
<b>Michael Novotny</b>	August 2002	May 2006	Barovsky
Eric Jacobson	May 2004	May 2008	Kearsley
Paul Grisanti	May 2004	May 2008	Jennings
Chris Frost	July 2004	May 2006	Stern
Jo Giese	May 2004	May 2008	Conley Ulich

#### **TELECOMMUNICATIONS COMMISSION**

Meets 2<sup>nd</sup> Thursday of each month at 7:00 p.m. at City Hall Malibu Municipal Code, Section 2.48.070

The Telecommunications Commission makes recommendations to the City Council through assignments with respect to matters within the City's jurisdiction concerning the City's cable television system, Government Access Channel 3, community cable access, and such other matters as directed by the City Council.

#### **City Hall Department Head Staff:**

Katie Lichtig, City Manager ...... x226 Jena Chanel, Telecommunications Specialist ...... x278

Name	Appointed Date	Appointment Ends	By
Georgianna McBurney	May 2004	May 2008	Kearsley
Lloyd Ahern	May 2004	May 2008	Jennings
Eric Stauffer	June 2002	May 2006	Barovsky
Robert LaBorge	June 2004	May 2008	Conley Ulich
Paul Spiegel	May 2002	May 2006	Stern

#### **COMMITTEES**

It is preferred that any contact with a Committee Member be directed through the assigned Department Head at City Hall.

#### MALIBU TRAILS MASTER PLAN ADVISORY COMMITTEE

Meets 2<sup>nd</sup> Wednesday of every other month at 7:00 p.m. at City Hall City Council Resolution No. 00-39

The Malibu Trails Master Plan Advisory Committee was created on April 26, 1999 to oversee the creation of the Trails Plan within the Parks & Recreation Master Plan for the City of Malibu.

The Charter for the Malibu Trails Master Plan Advisory Committee shall be limited to: (1) Developing an inventory of existing trails within the City; (2) Compiling information on historical use of trails; (3) Identifying where new trails are recommended to provide important trail linkage; (4) Determining where trail easements exist and where right-of-way acquisition is required to legalize existing or proposed new trails; (5) Developing trails design standards; and (6) Preparation of a Trails Master Plan for Council consideration. Trails include all pathways for pedestrian and equestrian use on public and private property.

#### **City Hall Department Head Staff:**

Claudio Sanchez, Deputy City Engineer..... x237 Brandie Sanchez, Public Works Clerk..... x352

Name	Appointed Date	Appointment Ends	By
Judi Pace	May 2004	tba	Kearsley
Leslie Schwarz	May 2004	tba	Kearsley
Sherman Baylin	December 2003	tba	Barovsky
Ted Vaill	October 2003	tba	Barovsky
Patricia Lee Keenan	August 2004	tba	Conley Ulich
Don Schmitz	August 2004	tba	Conley Ulich
Kristine Clark	June 2002	tba	Stern
<b>Don Richston</b>	October 2002	tba	Stern
Jo Ruggles, Vice Chair	May 2004	tba	Jennings
Larry Gray, Chair	May 2004	tba	Jennings
Debbie Purucker	June 1999	tha	Council at-large

tba = upon completion of Parks & Recreation Master Plan

## NATIVE AMERICAN CULTURAL RESOURCES ADVISORY COMMITTEE

Meets 1<sup>st</sup> Tuesday of each month at 7:00 p.m. at City Hall

City Council Resolution No. 04-07

The Native American Cultural Resources Advisory Committee may make recommendations to the City Council on matters within the City's jurisdiction concerning Native American cultural resources, heritage preservation and education programs, and other matters as directed by the City Council.

#### **City Hall Department Head Staff:**

Paul Adams, Parks and Recreation Director...... x225

Name	Appointed Date	By
Kay Furgurson	March 2004	Council at large
Francine Greene	March 2004	Council at large
Vitalis Petrusis	March 2004	Council at large
Harold Greene	March 2004	Council at large
Carl Rimple	March 2004	Council at large
Jeannie Yamamoto	March 2004	Council at large
<b>Cameron Losey</b>	March 2004	Council at large
<b>Judith Rimple</b>	March 2004	Council at large
Alan Salazar	March 2004	Council at large
Kathryn James	March 2004	Council at large
<b>Amy Simmons</b>	March 2004	Council at large
Randy Folkes	March 2004	Council at large
<b>Beverly Folkes</b>	March 2004	Council at large
Dixie Moore	March 2004	Council at large
Tom Bates	March 2004	Council at large

#### **WASTEWATER ADVISORY COMMITTEE**

Meets the 3<sup>rd</sup> Thursday of every month at 7:00 p.m. at City Hall, Large Conference Room City Council Resolution No. 98-064

The Wastewater Advisory Committee may make recommendations to the City Council on matters within the City's jurisdiction concerning wastewater management, treatment and disposal and other matters as directed by the City Council.

#### **City Hall Department Head Staff:**

Craig George, Environmental & Building Safety Manager/Deputy Building Official ......x229

Name	Appointed Date	By
Norm Haynie, Chairman	August 1998	Council at large
Richard Sherman, Co-Chair	August 1998	Council at large
Steve Braband	August 1998	Council at large
Judy Decker	August 1998	Council at large
Dixie Moore	August 1998	Council at large
Barton Slutske	August 1998	Council at large
<b>Dusty Peak</b>	June 2004	Council at large
John Yaroslaski	June 2004	Council at large

#### **ARCHITECTS AND ENGINEERS COMMITTEE**

The Architects and Engineers Technical Advisory Committee meets the 1<sup>st</sup> Wednesday of each month at 4:00 p.m. at City Hall. Established by the City Council at the October 13, 1999 Regular City Council Meeting, the committee serves as a technical advisory committee to the Planning Manager to review, comment, and make recommendations on proposed revisions to the General Plan, Zoning Ordinance, Local Coastal Program, as well as the development process.

#### **City Hall Department Head Staff:**

Micheal Teruya,	Planning Manager	x243
Patricia Salazar.	Department Specialist	x245

Name

Mike Barsochinni

**Ed Niles** 

**Marny Randall** 

**Robert Newlon** 

**David Weiss** 

**Lester Tobias** 

Marissa Coughlan

#### **SUBDIVISION REVIEW COMMITTEE**

The Subdivision Review Committee meets on the 4th Wednesday of each month at 9:00 a.m. at City Hall. Established by the City Council on February 23, 1993 (Ordinance No. 86), the committee prior to a Planning Commission Hearing shall review subdivisions within City limits. The committee includes City staff, technical consultants and the Environmental Review Board.

#### **City Hall Department Head Staff:**

Name

Michael Teruya

Yugal Lall

Claudio Sanchez

**David Crawford** 

**Anthony David Shafer** 

**Donald Kowalewsky** 

Edward D'Andrea

**Lester Tobias** 

Mark Gold

**Shane Parker** 

**Suzanne Good** 

**Bruce Malinowski (Alternate)** 

#### **BOARDS**

It is preferred that any contact with a Board Member be directed through the assigned Department Head at City Hall.

#### **BUILDING BOARD OF APPEALS**

Meets as needed at City Hall

Malibu Municipal Code, Section 15.20.190

The Building Board of Appeals shall investigate appeals of Building Official decisions presented and issue a decision with findings in writing and may recommend to the City Council such new legislation consistent with its decisions and findings.

#### **City Hall Department Head Staff:**

Vic Peterson, Environmental & Community Development Director...... x251

Name	Appointed Date	By
Joseph M. Girard, Chair	September 1997	Council at large
Lynn Heacox	September 1997	Council at large
Lisa Niles	September 1997	Council at large
Scott Halley	September 1997	Council at large
Marissa Coughlan	September 1997	Council at large
ALTERNATE:		
John Wall	September 1997	Council at large

#### **ENVIRONMENTAL REVIEW BOARD**

The Environmental Review Board meets the 2<sup>nd</sup> Thursday of each month at 5:30 p.m. and on the 4<sup>th</sup> Wednesday of each month at 9:00 a.m. at City Hall. Established by the City Council at the November 19, 1991 City Council meeting, the board in consultation with the City Biologist serves as a technical advisory committee to the Planning Manager on environmental matters identified by the Zoning Ordinance and the Local Coastal Program.

#### **City Hall Department Head Staff:**

Michael Teruya, Planning Manager	x243
David Crawford, City Biologist	x277
Patricia Salazar, Department Specialist	x245

Name	Appointed Date	By
<b>Anthony David Shafer</b>	December 2002	Planning Director
Donald Kowalewsky	December 2002	Planning Director
Edward D'Andrea	December 2002	Planning Director
Lester Tobias	December 2002	Planning Director
Mark Gold	December 2002	Planning Director
Shane Parker	December 2002	Planning Director
<b>Suzanne Good</b>	December 2002	Planning Director
ALTERNATE:		
Bruce Malinowski	December 2002	Planning Director